

Upton Town Library Board of Trustees
Memorial School Teachers' Room
March 4, 2013
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:06 p.m. Those in attendance were: Matthew Bachtold, Charlotte Carr, Judith Katz, Katie Kelley, John Minnucci, John Robertson, Jr. Linda White and Laurie Wodin. Fran Gustman also attended.

A motion to "accept the agenda as amended" was seconded and passed unanimously.

A motion to "accept the Secretary's minutes from February 4, 2013, as amended" was seconded and passed unanimously.

A motion to "accept the Treasurer's report as written" was seconded and passed unanimously.

At a meeting with the FinCom on February 6, the Library's FY '14 budget was presented. It was decided that Matthew will receive the longevity bonus, and this amount will be put in a special line item for all employees slated to receive the bonus, and will be presented at the annual Town Meeting.

The status of the library improvement plan was discussed. The current estimates total \$60,000.00. There is still an odor problem, and it is described as erratic and unpredictable. Staff from BVT came to examine the problem.

John Tilling, an environmental engineer from GZA, an engineering firm, will come to examine the odor problem on Wednesday, March 6th.

A motion "to approve the warrant article form and its supporting data" was seconded and passed unanimously. Each of the seven trustees that were presented voted "yes."

Linda White, Katie Kelley and Judith Katz are running for re-election for their three-year seats on the Library Board of Trustees. There is also an open one-year seat, vacated by the resignation of George Klink.

John Robertson read the resignation letter from George Klink. A motion was made "to accept the resignation of Trustee George Klink, with regret." This motion was seconded and passed unanimously. It was noted that George served on the Board for close to twenty years. This board depended on George for his expertise on personnel matters, as well as his knowledge of meeting protocol and "Robert's Rules." He will be greatly missed.

A motion was made "to appoint Diane Dunster, Laura Nadalski, Chris Lazar, Michelle Cotton and Carrie Johnson as Directors of the Friends of the Upton Town Library." This motion was seconded and passed unanimously.

A motion was made that “as of July 1, 2013, the Upton Library will have a six month trial of not assessing fines on overdue Upton items. No processing procedures will change.” This motion was seconded and passed unanimously.

A motion was made “to adjourn the meeting at 8:50 p.m.” This motion was seconded and passed unanimously.

The next meeting of the Upton Town Library Board of Trustees will take place on Monday, April 1, 2013 at the Memorial School.

Respectfully submitted,

Charlotte Carr, Secretary
Upton Town Library Board of Trustees

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